

# 2016

## Winter Beyond Borders Program

### INFORMATION SHEET



Sookmyung Women's University

Office of International Affairs

# Table of Contents

| Titles                               | Page     |
|--------------------------------------|----------|
| <b>Welcome Remarks</b>               | <b>1</b> |
| Contact Information                  | 1        |
| Program Calendar / Important Dates   | 2        |
| Nomination & Application Information | 3        |
| Course Offerings                     | 4        |
| Orientation / Obtaining Visa         | 5        |
| <b>Pick Up Service</b>               |          |
| Airport Pick Up Service Options      | 6        |
| <b>International House</b>           |          |
| International Housing Assignment     | 7        |
| How to Check in International House  | 7        |
| <b>General Information</b>           |          |
| Checklist at a Glance!               | 8        |
| Health Insurance                     | 9        |
| Meal Plan                            | 9        |
| Budget Plan                          | 9        |
| Public Transportation                | 10       |
| SIM Card/Survival Korean             | 11       |
| Useful Apps to download              | 12       |
| <b>Map and Spots!</b>                |          |
| Map of Sookmyung                     | 13       |
| Global Lounge                        | 14       |
| Library                              | 15       |
| U.R.I Buddy Leadership Group         | 15       |

## WELCOME MESSAGE

*Dear Prospective Students,*

Warmest Greetings from Sookmyung!

We would like to extend our deepest gratitude for your interest in Winter Beyond Borders Program. All of us at Center for International Affairs look forward to welcoming you to Sookmyung Women's University in this Winter.

We hope that you will have an enjoyable and rewarding time at SMU as exchange students. We would like to give the brief information about our program so that you can make a final decision to apply for this program.

Our staff members will advise and support you during your stay in Korea with our hearts. For students who want to find out more information and need support from us at Sookmyung, please feel free to contact us!

**Office of International Affairs  
Center for International Affairs**

## Contact Information

◆ **E-mail:** [siss@sm.ac.kr](mailto:siss@sm.ac.kr)

◆ **Tel:** +82-2-710-9284/9256

◆ **Fax:** +82-2-710-9285

◆ **Postal Address :**

Office of International Affairs  
Sookmyung Women's University

Global Lounge, Renaissance B107  
100, Cheongpa-ro 47 gil, Yongsan-gu,  
Seoul 140-742, South Korea

| Team                                  | Name                         | Position            | E-mail<br>(@sm.ac.kr) | Tel<br>(+82-2) |
|---------------------------------------|------------------------------|---------------------|-----------------------|----------------|
| Office of<br>International<br>Affairs | Ms. Shinhee Lee              | Director            | shinhee               | 2077-7935      |
|                                       | Ms. Diana<br>Soyoung Choi    | Program Coordinator | siss                  | 2077-7936      |
|                                       | Ms. Goeun Suh                | Program Coordinator | siss                  | 710-9256       |
|                                       | (Stationed at Global Lounge) |                     |                       |                |

## Program Calendar

2016 Winter Beyond Borders Program : Jan 7 (Thu) - 28 (Thu), 2016

| Sun      | Mon      | Tue   | Wed      | Thu  | Fri   | Sat   |
|----------|----------|---|----------|--|---|---|
|          |          |   |          |  | 1   | 2   |
|          |          |   |          |  |   |   |
| 3        | 4        | 5   | 6        | 7  | 8   | 9   |
|          |          | Check In  | Check In | Orientation<br>Welcome Party                           | Class 1   | FREE DAY  |
| 10       | 11       | 12  | 13       | 14   | 15  | 16  |
| FREE DAY | Class 2  | Class 3<br>Special Lecture about<br>Korean History & Culture<br>Hanbok try-on | Class 4  | Class 5<br>Korean Food Making<br>Bibimbab, Bulgog, etc | Class 6   | [ Field Trip ]<br>DMZ Tour                      |
| 17       | 18       | 19  | 20       | 21   | 22  | 23  |
| FREE DAY | Class 7  | Class 8<br>Learn K-pop Dance or<br>Visit to Arirang TV for<br>K-pop Show      | Class 9  | Class 10<br>Nanta Performance                          | Class 11  | FREE DAY  |
| 24       | 25       | 26  | 27       | 28   | 29  | 30  |
| FREE DAY | Class 12 | Class 13  | Class 14 | Class 15<br>Farewell Party                             | Check Out<br>*Check-out day is<br>firmly fixed! | Check Out<br>*Check-out day is<br>firmly fixed! |

\* Programs are subject to change.

## Important Dates

Here are some important dates that will help your scheduling for WBBP 2016!

|                                   |   |
|-----------------------------------|---|
| Housing Check In                  | January 5 (Tue.) – 6 (Wed.), 2016                                       |
| Orientation                       | January 7 (Thu.), 2016  |
| Class Starts                      | January 8 (Fri.), 2016  |
| Cultural Activities               | Throughout the whole period<br>Please check the Program Calendar above. |
| Exam                              | Around 7 <sup>th</sup> and 15 <sup>th</sup> class                       |
| Class Finishes                    | January 28 (Thu.), 2016   |
| Farewell Party                    | January 28 (Thu.), 2016   |
| Housing Check Out                 | January 29 (Fri.) – 30 (Sat.), 2016                                     |
| Transcript Sent to your Home Univ | Around early March, 2016  |

## Nomination & Application Information

### >Visiting Students

Students from non-exchange universities (or Students from SMU's partner institution who could not be selected as exchange students) / Direct application is acceptable but students should first contact to the international office of their home university and check with them whether the credits earned at SMU can be transferable.

### >Exchange Students

Students from SMU's partner institution should be selected by their home university as exchange candidates/ All application documents should be sent to SMU through their international office. (Individual application is not allowed)

#### • How to Apply

##### ✓ Application materials include:

- ☐ Printed Application Form (<http://e.sookmyung.ac.kr/> > Admission > International Programs> Winter Beyond Borders Program)
- ☐ Course Registration Form
- ☐ A copy of Passport
- ☐ Most recent copy of transcript
- ☐ A copy of Health Insurance Certificate (which covers your medical treatments and accidents in Korea)
- ☐ 2 photos of passport photo size
- ☐ Non partner univ students: A Letter of Recommendation from the Office of International Affairs or Professor

✓Submit the applications via e-mail: [siss@sm.ac.kr](mailto:siss@sm.ac.kr)

**NO MAILING** of original documents is required.

✓Application deadline : November 30(Mon), 2016

#### ✓Acceptance Result

We will acknowledge your application by e-mail as soon as we receive it, and you will normally receive a decision about your acceptance within 1 week. Pre-Arrival package will be sent by Mid December via e-mail.

#### • Program Fee Payment

**Please make the payment for the program fee upon your acceptance of the program.**

- Name of Bank: Shinhan Bank (Sookmyung Women's University Branch)
- Account No: 366-03-009311
- Swift Code: SHBKRRSE
- Name of Beneficiary: Sookmyung Women's University
- Bank Address: 115 Chungpa-dong 3 Ka, Yongsan-ku, Seoul, Korea

**\* Overseas Balancing charges should be covered by applicant**

| Description        | Exchange Students | Visiting Students   |
|--------------------|-------------------|---|
| Application Fee    | US \$100          | US \$100  |
| Housing Fee        | US \$400          | US \$400  |
| Tuition Fee        | Waived            | US\$400 per course  |
| Program Fee        | US \$400          | US \$400  |
| <b>Grand Total</b> | <b>US\$900</b>    | <b>US\$1,200 - for those who choose for 1 course<br/>US\$1,600 - for those who choose for 2 courses</b> |

## Course Offerings

We offer 3 Korea Study Courses in Winter Beyond Borders Program. Students can choose maximum 2 courses.



- **Korean Language for Foreigners I (3 credits) 9:00 -12:00**

As a Korean language training course for foreigners and Korean residents from foreign countries, this course intends to raise basic communication skills of Korean language as well as to cultivate abilities in which to receive professional education in Korean. This course covers various areas of language including Korean grammar, conversation, listening, reading, and writing.

- **Taekwondo & Korean Sports Culture (2 Credits) 13:00 -16:00**

This class is to provide opportunities to understand and experience Korean culture through Taekwondo and learn about the differences and similarities between other sports cultures and Korean sports culture. It also helps you to acquire more insight into what sport is and where it is destined to go in the future.

- **Korean Arts and Crafts (2 Credits) 13:00 -16:00**

In this class, you'll have the special opportunities of making creative and unique bookmarks inspired from Korean traditional pattern and design. Also you'll be making unique brooches with various materials, such as metal, fabric, Korean traditional paper, wood, leather or stone! This will give you the chance of experiencing artistic side of Korean culture.

## Orientation

Please be sure to attend the orientation session since we are going to give you the information about student life at Sookmyung and course registration.

- **Date and Time:** January 7 (Thu.), 2016 / 15:00 ~
- **Venue:** TBA
- **Program:**
  - Academic Information Session for Exchange Students
  - Campus Tour
  - Welcoming Party (organized by U.R.I Buddy Group)



## Obtaining VISA

Students visiting Korea less than 90 days are required to obtain the C-3 VISA from the Korean Embassy or Consulate in their home country.

The <letter of acceptance>, required in order to apply for the visa, will be sent to you by SMU. This is the letter stating that you'll be participating WBBP at Sookmyung and will be attending classes at SMU.

- Please note that C-3 visa may not be required if your home country hold special agreement with the Korean government that exempt C-3 visa for short term (usually staying less than 90 days) staying in Korea.

### Required Documents

<http://www.hikorea.go.kr/> > English > Information > Immigration Guide > Immigrations > C-3 VISA

### Basic required documents (Additional documents may be required)

- Passport (with at least 8 months of validity)
- Letter of Acceptance (from Sookmyung)
- Business Registration Certificate of SMU





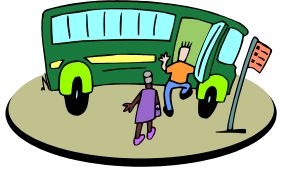
## Airport Pick Up Service Options

**Step 1. Please type in your flight information (Date, Arrival Time, Flight No.)**

<http://e.sookmyung.ac.kr> > Click Application for Global Exchange Program > Log In  
> Flight Information > Type > Save > Submit


\* If you have trouble with your passwords, please try them in **Capital letters**. Should you still have problem, please e-mail us your flight info to [exchange@sm.ac.kr](mailto:exchange@sm.ac.kr)

**Step 2. Decide which pick-up option you'd like to apply for**

|                 | Option 1  | Option 2   | Option 3   |
|-----------------|---|--|--|
|                 | SMU Student's Pick Up Service   | Airhelp Service  | Public Transportation By yourself  |
| Option          |    |    |                                 |
| Recommended For | If this is your first time to Korea and coming by yourself  | Those who arrive with their friends (around 2~3 persons)   | If you have been to Korea before and do not have much luggage  |
| Approx. Fee     | 50,000 won  | 80,000 won   | 20,000~ won  |
| Available Hours | 10:00-20:00   | 24 hours   |  |
| Description     | SMU Buddy students will guide you from the airport to the International House by public transportation<br><br>The buddy will be assigned for international students. Buddy will contact to you via e-mail to confirm the flight schedule arriving in Seoul and the meeting point around one week earlier to the orientation | You need to make reservation yourself in advance via <a href="http://www.airhelp.co.kr/english/">http://www.airhelp.co.kr/english/</a><br><br>The fee generally costs 80,000 won per service. If two person takes one van, it will cost around 40,000 won for each person. | You will need to take limousine bus and taxi.<br><br>Details will be released later with Housing Assignment Results! |




## International Housing Assignment (Int'l House)

- Housing Assignment will be **made for all WBBP students** at Sookmyung International Houses. 
- Int'l House is located 10 mins. walking distance to the Main campus.
- Depending on the availability, you'll be assigned to double, triple or quad.
- Housing Assignment will be **announced on the Sookmyung English website around 1~2 weeks before your arrival.**(Website: <http://e.sookmyung.ac.kr>)
- **Int'l Housing has curfew.** Please be aware that you will not be able to enter during curfew by any means. (When you first check-in, not applicable)

24:00~05:00

## How to Check-In Int'l House

- You can check-in International House anytime. However, you must type your flight info or you may be restricted from check-in. Please refer below depending on your estimated arrival time at International House. 

| Time                       | Day  | Where To go   | How to pick up your Key   | Contact Info   |
|----------------------------|--|---|---|--|
| <b>During Office Hours</b> | Mon~Fri<br>09:00~17:30                             | <b>International House Office</b><br>(Int'l House I, 1 <sup>st</sup> Floor) | Tell Int'l House Office staff your name → Pick up your key and go to your assigned room   | <b>International House Office</b><br>+82-2-6325-3102 |
| <b>After Office Hours</b>  | Mon~Fri<br>17:30~09:00<br><br>Sat~Sun<br>Whole Day | <b>Your assigned House</b><br>(Int'l House I or Professional Center)        | Tell Int'l House security guard your name → Pick up your key and go to your assigned room |  |

### ◆ International House Office(International House Office I, 1<sup>st</sup> Floor) Address

**Eng:** 63 Chengparo 47, Yongsan-gu, Seoul, 140-131

**Kor:** 서울시 용산구 청파로 47나길 63, 숙명여자대학교 국제 1관

### ◆ Professional Center Address

**Eng:** 36 Chengparo 47, Yongsan-gu, Seoul, 140-131

**Kor:** 서울시 용산구 청파로 47나길 36, 숙명여자대학교 인재관

### ◆ Emergency Contact Number:

|  |                  |
|--|------------------|
| The Security Office of International House | +82-2-6325-3105  |
| The Security Manager                       | +82-10-5546-5616 |

## Checklist at a Glance!

### ★ Things you need to check by yourself before departure

- ☐ Passport Validity
- ☐ Obtain Visa(C-3) from Korean consulates in your home country
- ☐ Obtain Health Insurance Coverage that covers abroad
- ☐ Purchase airplane ticket to Korea
- ☐ Type flight Information into SMU On-line Application portal system
- ☐ Pre-departure medical and dental check-ups
- ☐ Credit Cards and some cash in Korean Won for the whole staying period



### ★ Personal preparation checklist for International House

- ☐ Converter with adapter (220V)
- ☐ Bedding (Pillow, Blanket, Bed sheet)  
You may purchase it around the market near Int'l H, but it will cost around USD \$65 to 200. We highly suggest you to bring your own bedding
- ☐ Toiletries (Cleansing Foam, Tissues, Soap, toothpaste, toothbrush, towel)
- ☐ Flip flops or sandals that can be used in bathroom after showering
- ☐ Cup, bowl, spoon, chopsticks and water bottle
- ☐ Shampoo, Conditioner, Deodorant and Detergent
- ☐ A few hangers
- ☐ Umbrella

## Health Insurance

- All international students should be under health insurance.
- **Without insurance, you will be restricted from participating in courses, cultural excursions and other activities at SMU.**
- Health Insurance Duration: During your stay in Korea
- Health Insurance Must cover below four sections below:

|                        |            |                            |            |
|------------------------|------------|----------------------------|------------|
| Injury/Death           | US\$10,000 | Permanent Lesion Hindrance | US\$10,000 |
| Injury Medical Expense | US\$10,000 | Disease Expense            | US\$10,000 |

### ■ **Purchasing insurance coverage in Korea:**

- If you plan to purchase the local insurance policy after arriving in Korea, you will receive more information and instructions during the orientation session.
- Depending on your personal health status, sex, fee will be set differently.  
(i.e. Student aged 22, during June 30<sup>th</sup> ~ July 23<sup>rd</sup> will cost approx 35 USD)

## Meal Plan

### ■ **International House do not provide any meal service.**

- The main staple food for Koreans is rice. It is usually accompanied by a variety of side dishes or soups, which are placed at the table for everyone to share. Spoons and chopsticks are used for eating.
- You might want to bring some snacks for the first day upon your arrival.  
There are two convenience stores around Int'l Housing, and many around the university.
- Meals usually cost as little as the equivalent of USD 5~6.

## Budget Plan

### ■ **Currency**

The unit of Korean currency is “Won.” As coins, the won is minted in 10, 50, 100, and 500 won, while bills are issued in 1000, 5000, 10,000, and 50,000 won. Banks also issue checks in 100,000 increments. As with most currencies around the world, the exchange rate fluctuates, but usually it is 1USD=1,100 won at the moment.



### ■ **Public Transportation fee: Usually KRW 1,150 (Approx. 1 USD) for using once**

- If you purchase T-money card around the CVS, it will be 1,050 per bus and subway.
- You need to pay for your own transportation fee during the program, if we are moving around in Seoul.

### ■ **Meal: Many meals cost around KRW 6,000(Approx. 6 USD) per meal**

- Western foods tend to be a little bit more expensive than the local cuisine.

## Public Transportation in Seoul

## Public Transportation

The Seoul public transportation system is fast, cheap, and efficient. During your stay in Seoul, you'll be using either subway or bus frequently to move around!

## T-money

T-money is a pre-paid public transportation smart card used on buses, subways, and in taxis. The card itself costs about 3,000 won (non-refundable) and can be purchased at subway ticket counters or convenience stores. T-money cards provide discounted transfers and a small fare discount (about 100 won per ride). When your card runs out of credit, you can simply top it up at automated kiosks or ticket counters in the subway, or at convenience stores and make the payment. When using your T-money card on buses or subways, remember to swipe once when you board and one more time when you get off.



## Subway and Bus

Please have a glimpse how you'll be using the public transportation upon your arrival! You'll most likely be taking the subway to move around in Seoul. Per use, fee will be around 1,150 won and may go up to 1,500 won!

◆ Nearest Stations: Blue Line#4. Sookmyung Women's University

Seoul Subway Map: <http://www.visitkorea.or.kr> > Select your language > Plan your trip > Getting around Korea > Subway



## SIM Card for Smartphone

If you want to buy a SIM Card for Smartphone, you may ask your buddy for a help upon your arrival.






## Survival Korean

| General   |   |                 |
|---|---|-----------------|
| English   | Korean(Speaking)                                | Korean(Writing) |
| Thank you.                                      | Gamsa hamnida                                   | 감사합니다           |
| Hello   | Annyung haseyo                                  | 안녕하세요?          |
| No thanks                                       | Gwenchan seumnida                               | 괜찮습니다           |
| Sorry   | Mian hamnida                                    | 미안합니다           |
| Yes   | Ne  | 네               |
| No  | Ahniyo  | 아니요             |
| Where is the bathroom?                          | Hwa jang sil ee uhdi yeh yo                     | 화장실이 어디예요?      |
| In a Taxi                                       |   |                 |
| Please take me to Sookmyung Women's University. | Sookmyung yuhja dae hak kyo eh ga juseyo        | 숙명여자대학교에 가 주세요  |
| Please stop here                                | Yuhgisuh sehwoh juseyo.<br>*Or just say "stop." | 여기서 세워주세요       |
| At a restaurant                                 |   |                 |
| I will take this                                | Eegullo juseyo                                  | 이걸로 주세요         |
| Please make it less spicy                       | Tull mepgeh heh juseyo                          | 덜 맵게 해주세요       |
| In An Emergency                                 |   |                 |
| Please call an ambulance                        | Embyoollunsuh reul bool luh ju se yo            | 앰불런스를 불러주세요.    |
| Where is the nearest hospital?                  | Kakgaoon byungwun ee uhdi issuhyo?              | 가까운 병원이 어디 있어요? |
| Where is the nearest police station?            | Kakgaoon gyungchalsuh neun uhdi issuhyo?)       | 가까운 경찰서는 어디 있어요 |
| Where is the nearest pharmacy?                  | Kakgaoon yahkgookuhn uhdi issuhyo?)             | 가까운 약국은 어디 있어요? |

## Useful Apps to Download!

Below you'll find some of useful apps introduced by the Korea Tourism Organization. Please refer to it and download it before your departure and explore Korea in advance if needed!

|                  |   |   |
|------------------|---|---|
| Korea            |    | Korea is an interactive pictorial book application that includes vivid picture, video clips, illustrations and web links on the 4 seasons of Korea, its cuisine, K-Pop, Hallyu, UNESCO World Heritage sites and much more.                |
| Smart Tour Guide |   | The Smart Tour Guide contains audio guides for UNESCO heritage sites, and other major historical sites and national museums across Korea. You can take your phone to any of the sites and listen to the audio guide in your own language  |
| Visit Korea 2.0  |  | Visit Korea 2.0 provides useful content and information on Korea such as tourist attractions, restaurants, accommodations, shops and much more in Korea. Each listing includes a map and directions on how to get there.                  |
| GenieTalk        |  | GenieTalk is a free English to Korea, and Korean to English translation application. It contains both text translator and speech recognition programs, and has a database of over 270,000 Korean words and 65,000 English words.          |
| KakaoTalk        |  | KakaoTalk is a free mobile instant messaging application for smartphones with free text and free call features. This application is most commonly used in Korea, therefore we recommend you to use it to easily communicate with buddies. |



## Campus Map



- 1) Queen Sunheon Building
- 2) Suryeon Faculty Building
- 3) Haengpa Faculty Building
- 4) Veritas Building

### **5) Myungshin Building**

- 6) Saehim (New Myungshin) Building
- 7) Administration Building
- 8) Student Union Building
- 9) Grand Auditorium
- 10) Peace Gate(Main Gate)**
- 11) Myung-Jae Residence
- 12) Wisdom Gate
- 13) University Museum

- 14) College of Music
- 15) Center for Continuing Education
- 16) College of Pharmacy
- 17) College of Fine Arts
- 18) Centennial Hall

### **19) Freedom Gate**

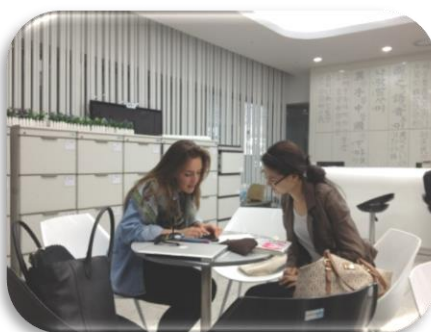
- 20) The institute of Korean Food
- 21) Main Library
- 22) College of Science

### **23) International House I (International H Office)**

- 24) International House II
- 25) Professional Center (PC)

## Global Lounge

Global Lounge is run by Center for International Affairs and Cooperation, the Global Lounge is a space for promoting interactions between international students and Sookmyung students.



### **Q: What can I do at the Global Lounge?**

A: There are so many things to do in the Global Lounge!

- Study for your classes (wireless internet available)
- Watch the news from CNN, CCTV, NHK.
- Talk to IST staff members for help and support
- Sign up for and participate in cultural events

### **Q: Where is it and when is it open?**

A: The Global Lounge is located in the College of Fine Arts building on the Renaissance Campus. You will see a sign that says "Global Lounge," which is located inside on the first floor, next to "Café Snow."

**A: The Global Lounge is open from 09:00-17:00 (9:00 am-5:00 pm), Monday-Friday.**





## Library

- \* During your visit students will only have access, and cannot borrow books
- \* Male students cannot access the library after 10 p.m.



|               |   |   |
|---------------|---|---|
| Main Library  | 2 <sup>nd</sup> -6 <sup>th</sup> Floors | Weekdays: 09:00-19:00<br>Saturdays: 09:00-13:00<br>Sundays and National Holidays:<br>Closed |
| Reading Rooms | A1, B1, B2                              | 24 hours  |

## U.R.I. Buddy Leadership Group



Sookmyung Buddy Leadership Group U.R.I., supported by International Student Support Team of SMU, consists of Sookmyung Women's University students who volunteer to help foreign students in the campus. Foreign students are arranged to their one-on-one student buddies who take care about general matters in Korea and help them to get accustomed with their new lives around the university. Moreover, student buddy program intend to support cultural interchange among students and building up lasting decent friendship as well. Matched students will definitely strike in good relations and friendship in various events and activities. The official activity's culture and understand each other deeper.

***We are looking forward to seeing you in person!***  
***Please e-mail us should you have any other questions!***  
**siss@sm.ac.kr**

